

**VILLAGE OF LEE
REGULAR BOARD MEETING MINUTES
Wednesday, July 12, 2023, 7:00 p.m.
Lee Fire Barn, 103 Lee Road, Lee, Illinois**

1. CALL TO ORDER

President Voitik opened the meeting at 7:00 p.m.

Roll Call

V. President Therese Voitik – present
Trustee Jessica Galbreath – present
Trustee Stacey Schnupp – present
Trustee Margie Foshe-present
Trustee Jean Michels – present
Trustee Dawn Kimpflin – present
Trustee Jessica Moser – present

Treasurer Katherine Felker – present
V. Clerk Dawn Woodbury - present

Others in Attendance:
V. Engineer Aaron Full
Mike Woodbury from Public Works

2. VILLAGE PRESIDENT WELCOME/COMMUNICATION

3. VISITORS/COMMUNICATION/PUBLIC COMMENT

Chris Szurgot concerned about rumors in regard to their driveway.

4. NEW BUSINESS

a. Reports of Village Employees/Officer

- Aaron Full-Village Engineer
-Project Summary Report
Talked to Helm Civil and street maintenance project to start in approximately 3 weeks.
No parking signs will be posted on those streets.
 - Michael Woodbury – Public Works
Down to just 4 houses for the lead and copper survey. Chemical companies might have to change as the chlorine tanks have not been up to par.
Thanked Little Tony Schnupp for his assistance in putting up the playground equipment.
 - Dawn Woodbury – Village Clerk
Reminded new board members to take the Open Meetings Act course. Needs to be completed within 90 days of swearing in. Please send copy of Certificate of Completion to Dawn to keep on file.
 - Katherine Felker- Village Treasurer
- b. Jerry Foster-Economic Development conversation
Would like to help the Village of Lee with future economic development and come up with a comprehensive plan. If we can get a group of citizens together, everybody can get involved. Jerry recommended putting together an advisory board of stakeholders along with a couple individuals from the fire department and start with a SWOT analysis.

- c. Discussion on forming an Economic Development advisory/committee
Will vote on next meeting.
- d. Discussion and possible approval on moratorium on any water tie-in project until code “Water Use Service Section 7-1-1 to 7-1-16 Resolution 2023-06 has been reviewed, amended and adapted
If code is to remain “as is”, this can cost the taxpayers \$8,000 or more.
Trustee Moser made a motion to approve the moratorium. Trustee Michels 2nd the motion.
Moser, Michels, Kimpflin, Galbreath- yes. Schnupp, Foshe-no
- e. Discussion and possible approval of 5 or more codes that need updated
Each trustee to bring one ordinance they believe need to be updated to the next meeting and board can vote on them. It was suggested trustees bring more than one ordinance as that is more cost effective
- f. Discussion and possible approval on giving Fire Department a well house key
Discuss getting a new locks or keys at next meeting
- g. Discussion and possible approval for a sign for the park to say “Closed at sunset/no loitering”
Should be a Leading Lee Forward purchase? If not, place on next agenda
- h. Discussion and possible approval on prioritization to water projects (tower, well, service lines)
Engineer Aaron Full suggested we start on the tower/wells as that is what our current loan is based on and also moving forward with. There are also ways to reduce the cost (like no fence around the tower).
Trustee Kimpflin made a motion to start on the water tower project first. Trustee Jessica Moser seconded that motion.
Moser, Michels, Kimpflin, Galbreath, Schnupp, Foshe-yes
- i. Discussion on rules for responding to visitors questions
Any resident can call or email a trustee with any concerns. If it’s a concern that will need to be addressed to the board, that concern can be added to the next agenda and then it can be discussed.
- j. Zach Burkhardt from County Line Pub request to be on agenda to update regarding possible new tenant license
Zach Burkhardt absent from meeting-did not discuss

5. OLD BUSINESS

- a. Discussion and possible action on outstanding property maintenance violation letters
Violations letters have not been sent out yet.
- b. Discussion and possible vote on ATV ordinance
Table for next month
- c. Report from Trustee Foshe and Schnupp on volleyball project including cost, bids and placement.
The number one issue for having a sand pit is that cats will use it as a litter box. If any of the village kids want to use their own volleyball net, they can put one up and then take it down themselves.

d. Report back on Nice Center Bill

Prior board has already approved if the bill does not get resolved, then we can turn the electricity off. The board agreed to give one more month to fix the bill.

e. Possible vote regarding bank loan option to begin in August and the bank's response regarding Village President meeting

Bank to go ahead and extend the loan and give us interest only payments.

Trustee Schnupp made the motion to approve the bank loan option. Trustee Kimpflin seconded the Motion.

Moser, Michels, Kimpflin, Galbreath, Schnupp, Foshe- yes

6. REVIEW AND CORRECTION/APPROVAL OF MINUTES OF PRECEDING MEETING

a. Approval of minutes from the June 14, 2023, regular board meeting

Trustee Moser made a motion to approve the June 14, 2023, meeting minutes. Trustee Galbreath Seconded that Motion.

Michels, Kimpflin, Moser, Foshe, Schnupp, Galbreath- yes

7. TREASURER'S REPORT

a. Discussion and possible approval of Treasurer's Report

Trustee Moser motioned to approve the Treasurer's Report. Trustee Michels Second the Motion.

Kimpflin Michels, Moser, Foshe, Schnupp, Galbreath- yes

8. APPROVAL OF BILLS

a. Discussion and possible approval of bills payable

Trustee Michels made a motion to approve the bills payable. Trustee Moser seconded the Motion.

Galbreath, Moser, Kimpflin, Schnupp, Foshe, Michels- yes

9. COMMITTEE REPORTS

a. Streets and Alleys/Public Safety

Street Paving Project to be completed before kids return to school

b. Water and Refuse

Dumpsters may need to be placed by burn pile. There is construction equipment being illegally dumped there. We need to have access to the cameras there.

c. Finance and Ordinance/Zoning

10. ADJOURNMENT

Trustee Moser made a motion to adjourn. Trustee Schnupp seconded the motion. Motion passed on the unanimous voice vote of the present at 9:22 p.m.