

Village of Lee Board
Executive Session
October 4, 1999

CALL MEETING TO ORDER: 9:25 p.m.

MEMBERS PRESENT

Jerry Olson-President/Mayor
Dennis Ragan-Trustee/Finance
Trudy McElligott-Trustee/Finance & Ordinance
Margie Foshe-Waterworks & Garbage
John Palmer-Streets & Alley's
Mike Schafer-Waterworks & Garbage
Dawn Harper-Treasurer
Linda Clark-Clerk

TREASURER POSITION

The Board discussed [REDACTED] for the position. after discussing the Board agreed that she was not qualified for the position.

Jerry Olson asked the Board if they want to appoint the Clerk as city collector?
At this time the Board does not want to make any changes.

The Board agreed to advertise for the Treasurer position pay based on experience prefer someone with accounting experience. Dawn Harper (Treasurer) will contact the Mendota Shopper and the Daily Chronicle and place advertisement for position.

EMPLOYEE'S

[REDACTED] **READER**

The Board discussed [REDACTED] and agreed to terminate her for being on the water shut off list. Dawn Harper (Treasurer) will send a letter to [REDACTED] informing her she has been terminated. Also she will advertise for the position for water meter reader in the November NewsLetter.

[REDACTED]
[REDACTED] was up for review in July. The Board discussed her job performance. At this time. She has been late getting the water bills out on time and delinquent notices. The Board agreed to have Dawn Harper (Treasurer) send her a letter about her job performance.

[REDACTED]
The Board discussed letting him go now that summer work is over. Dawn Harper (Treasurer) will send him letter informing him that his services will no longer be required at this time.

Margie Foshe motioned to adjourn the Executive Session and resume the regular Board meeting.
Trudy McElligott second the motion.

All agreed—motion was carried.

EXECUTIVE SESSION ENDED: 9:55 p.m..

EXECUTIVE SESSION RESUMED: 10:15 p.m.

██████████ INSPECTOR

Trudy McElligott asked if ██████ still works for the Village after the phone incident?

Dawn Harper (Treasurer) said that in his contract with the Village he has to give a 30 day written notice.

Margie Foshe said that there has been an on going problem with things not being done in a timely fashoin. Example was the Fire Department having to wait 5 weeks for a building permit to be processed and no one should have to wait that long.

The Board discussed that maybe ██████ has taken on too much and doesn't have the personnel to help him. Invite him to attend the next meeting to discuss problems.

Linda Clark suggested that maybe someone on the Board should work with ██████ on issuing permits. Maybe this would help speed up the process of issuing permits.

After further discussion the Board agreed to have Jerry Olson and Dennis Ragan get with ██████ to discuss problems. Encourage him to stay on and work out problems. If he chooses not to continue ask him to finish all projects he has started.

Margie Foshe motioned to adjourn Executive session and resume regular Board meeting.
Trudy McElligott second the motion.

All agreed—motion was carried.

EXECUTIVE SESSION ENDED: 10:45 p.m..

Respectfully submitted,

Linda Clark
Clerk
(SEAL)

Executive session Minutes approved: _____

Linda Clark
Village Clerk
(SEAL)

Jerry Olson
President/Mayor