

VILLAGE OF LEE
REGULAR BOARD MEETING MINUTES
Monday, November 15, 2021 at 7:00 p.m.
Lee Fire Barn, 103 Lee Road, Lee, Illinois

1. CALL TO ORDER

President Carlson opened the meeting at 7:05 p.m.

Roll Call

V. President Josh Carlson – present
Trustee Martha May – absent
Trustee Thomas Kapraun – present
Trustee Jesse Blackwood – present
Trustee Jean Michels – present
Trustee Dawn Kimpflin – absent
Trustee Jessica Moser – present

V. Treasurer Linda Korth – present
V. Clerk Sandie Maahs - present
V. Attorney Cassandra Gottschalk – present

Trustee Kapraun made a Motion to Allow Trustee Dawn Kimpflin to Attend Remotely. Trustee Moser seconded the Motion. Motion passed on the following roll call vote:

Moser, Kapraun, Michels, and Blackwood: yes
May and Kimpflin: absent

Trustee Dawn Kimpflin joined the meeting remotely via telephone at 7:06 p.m.

2. AGENDA ITEMS

No agenda items were reordered and no revisions were suggested.

3. VISITORS/COMMUNICATION

Terri Voitik read a letter opposing the proposed location of the meat packing plant.

Margie Foshe shared that approving the disposal of the fuel tank does not admonish what happened.

Bill Gee handed the Village Clerk a FOIA. Bill shared that he would also like to know what is going on with all the trucks and tractors.

Stacey McElliott-Schnupp shared that she would like an itemized breakdown of the attorney's invoices. Stacey shared that there is an over-sized tree between the fire department and the park and there is a resident who wants to know what is going on with it. Stacey also shared that she wants to know what is going on with the ordinance violations for the Village. Clerk Maahs let Stacey know that if she wants copies of documents she can just fill out a Freedom of Information Act request and email it to Sandie's email which is listed on the website.

Trustee Dawn Kimpflin left the meeting at 7:15 p.m.

President Carlson introduced Zach Burkhardt, new owner of Coupe's.

4. REPORTS FROM VILLAGE EMPLOYEES/OFFICERS

a. Michael Woodbury – Public Works
Mike was not present.

b. Sandie Maahs – Village Clerk

Clerk Maahs shared that she has been communicating with the State Archivist to ensure that the Village is caught up on its ability to clear out old documents. The State Archivist has shared that the Application for Records Destruction does need to be updated and Clerk Maahs will meet with the State Archivist in the spring.

Clerk Maahs shared in December the Board will need to approve the 2022 meeting calendar.

Clerk Maahs shared that the Village has not claimed the approximately \$13,000.00 of the CARES Act funding which expires on December 31, 2021 and discussed what the funding could be used for. Clerk Maahs discussed that the money has to be spent by December 31, 2021 and then receipts have to be submitted by January 31, 2022. The Board discussed possible purchase of tablets/computer for the members. President Carlson and Clerk Maahs suggested purchasing the items, seeking reimbursement, receiving the reimbursement, and then opening the items that were purchased. The Board discussed that purchases would need to be approved at the December meeting. Clerk Maahs also recommended the purchase of a Village cell phone to transfer the Village phone number to instead of a land line. Clerk Maahs also recommended the purchase of a discount printer for President Carlson to be able to print documents on short notice. Treasurer Korth requested a new desktop computer as she is receiving an error message on her current computer. Josh will look into the cost of computers, printer, and a cell phone.

A resident asked if the Village could use the CARES Act money to purchase an online water payment system. Treasurer Korth shared that there are not fees on the Village's end associated with online payments as those fees are passed to the resident.

Attorney Gottschalk discussed that the Village received a violation letter from the Illinois Environmental Protection Agency (IEPA) for the failure to post the annual water report in time and the Village has to now file a written rebuttal to the letter. Attorney Gottschalk shared that there is an option to enter into a compliance commitment agreement with the IEPA which the Village is going to do. Treasurer Korth shared the previous process for the annual water report, and that the new water operator was under the impression that Treasurer Korth prepared the water report which is why the report was not prepared/posted. Treasurer Korth shared that as soon as the Village received the violation letter the report was prepared, posted, and IEPA notified. Attorney Gottschalk confirmed that the new water operator is aware that he needs to get the information to the Village Clerk for preparation. Clerk Maahs will confirm the procedure going forward with the water operator. Attorney Gottschalk will prepare a response to the IEPA.

Clerk Maahs shared that there is a Petition for a Zoning Change for the slaughterhouse with a public hearing on December 2, 2021. After Board discussion, Clerk Maahs will email the zoning petition to the board members, Attorney Gottschalk will prepare and send a letter to Lee County on behalf of the Village objecting to the petition, and several members of the public will attend the public hearing to confirm the objection.

Clerk Maahs shared that she spoke with B&F Construction Code as Jeff Jacobson, appraiser for the Cabo property, did reach out to them looking for zoning information and asking if the property in being appraiser with or without the trailer on the property.

Clerk Maahs shared that there is a bill before the Illinois Governor for signing which will allow non-home rule municipalities to increase the gaming machine fee from \$25.00 per video

gaming terminal to \$250.00 per video gaming terminal. The Board is in favor of the increase and will be on the agenda in December for approval if the bill has been signed by the Governor.

5. MINUTES

- a. Review and approval of Minutes from October 18, 2021 Regular Board Meeting
Trustee Kapraun made a Motion to Approve Minutes from October 18, 2021 Regular Board Meeting. Trustee Blackwood seconded the Motion. Motion passed on the following roll call vote:
Kapraun, Michels, Blackwood, and Moser: yes
May and Kimpflin: absent

6. TREASURER'S REPORT

- a. Discussion and possible approval of Treasurer's Report
Trustee Moser made a Motion to Approve of Treasurer's Report. Trustee Michels seconded the Motion. Motion passed on the following roll call vote:
Michels, Blackwood, Moser, and Kapraun: yes
May and Kimpflin: absent

7. APPROVAL OF BILLS

- a. Discussion and possible approval of bills payable
Trustee Moser discussed that the board met nine times and the bills payable shows a payment of only eight meetings for the last six month. Treasurer Korth will add the ninth meeting to the December bills payable. Trustee Michels made a Motion to Approve the Bills Payable dated November 15, 2021 with the B&F Code Construction Services invoice stricken. Trustee Kapraun seconded the Motion. Motion passed on the following roll call vote:
Michels, Blackwood, Moser, and Kapraun: yes
May and Kimpflin: absent
- b. Discussion and possible approval of invoice from B&F Code Construction Services
President Carlson discussed that B&F did their job even if the letters did go out a little hastily, the invoice is cheaper then the last company, and suggested paying the invoice. The Board agreed. Trustee Kapraun made a Motion to Pay B&F Code Construction Service \$1,400.00. Trustee Michels seconded the Motion. Motion passed on the following roll call vote:
Blackwood, Moser, Kapraun, and Michels: yes
May and Kimpflin: absent

8. OLD BUSINESS

- a. Discussion and possible action on property maintenance letters
The Board discussed the property maintenance letters and would like to move forward as follows:

Vacate property maintenace issue:

371 Erickson Gate
210 W. Hardanger Gate
220 E. Kirke Gate
261 E. Kirke Gate
111 E. Nissen Stigen

Ask B&F to take action now:

141 W. Hardanger Gate – with regard to vehicles only
300 E. Kirke Gate – with regard to garbage and garage

301 E. Kirke Gate – also add garbage to issues in letter to address now
331 E. Kirke Gate – take action on garbage and ask B&F to double check paint
210 W. Kirke Gate
141 N. Viking Vie
260 N. Viking Vie– initiate letter for trailer

Give time to correct property maintenance issue (review in March/April):

251 W. Hardanger Gate
241 W. Hardanger Gate
141 W. Hardanger Gate – with regard to all issue except vehicles
140 E. Kirke Gate – with regard to all issues except garbage which has been corrected
300 E. Kirke Gate – with regard to all issues except garbage and garage
301 E. Kirke Gate – with regard to all issues except garbage
110 E. Kirke Gate
100 E. Kirke Gate
121 S. Skole Gate – with note that work needs to start now and follow up in the spring
130 W. Nissen Stigen
200 S. Viking Vie
230 S. Viking Vie
300 S. Viking Vie
340 S. Viking Vie
1473 County Line Road – with note that work needs to start now and follow up in the spring
101 S. Skole Gate – Address on letter needs to be corrected and violations worked on

Not in the Village:

3597 Lee Road
8650 Adria Court

Trustee Moser made a Motion to Address the Property Maintenance Letters as Discussed.

Trustee Michels seconded the Motion. Motion passed on the following roll call vote:

Blackwood, Moser, Kapraun, and Michels: yes

May and Kimpflin: absent

9. NEW BUSINESS

a. Discussion on tax levy

Clerk Maahs discussed that under the Truth in Taxation laws the tax levy amount has to be discussed by the board before it is brought for approval. The Board did not object to the maximum allowable increase by DeKalb County of 1.4% for the whole Village. Clerk Maahs will add the tax levy ordinance to the December agenda for approval.

b. Discussion and appointment/swearing in of Village Treasurer

Treasurer Korth shared that she would like remain Village Treasurer at this time and will let the Board know when she is ready to start training a replacement for the position. President Carlson made a recommendation to appoint Linda Korth as Village Treasurer. Trustee Moser made a Motion to Approve the Recommendation of President Carlson to Appoint Linda Korth as Village Treasurer. Trustee Kapraun seconded the Motion. Motion passed on the following roll call vote:

Moser, Kapraun, Michels, and Blackwood: yes

May and Kimpflin: absent

Clerk Maahs swore in Linda Korth at Village Treasurer.

c. Discussion and ratification of disposal of fuel tank

President Carlson shared that he disposed of the fuel tank that sat empty for 10 years by having it hauled to the junk yard and estimates that the value might have been \$5.00 at the time of disposal. Trustee Kapraun made a Motion to Ratify the Actions of the Disposal of the \$5.00 Fuel Tank. Trustee Moser seconded the Motion. Motion passed on the following roll call vote:

Kapraun, Michels, Blackwood, and Moser: yes

May and Kimpflin: absent

d. Discussion on new garbage contract

President Carlson shared that the party representing the garbage company was unable to make the meeting and asked the garbage contract be added to the January 2022 agenda. Clerk Maahs shared that her understanding from discussions with Trustee May is that the garbage contract is not actually expiring at this time as it rolled into a renewal cycle and the garbage company would like to continue to discuss a new contract that can be entered into prior to end of the current renewal period. Attorney Gottschalk confirmed that the Village can enter into a seven year contract.

10. COMMITTEE REPORTS

a. Streets and Alleys/Public Safety

- Discussion on Removal of American Flags

President Carlson shared that the Village needs to get the flags from the American Legion. After discussion, President Carlson will ask Mike to remove the flags for proper disposal.

- Discussion on Trick or Treating Hours

Trustee Kapraun would like to add trick-or-treating hours to the Village Ordinances. Clerk Maahs discussed that policies like hours on trick-or-treating would be more of a resolution type item and suggested that it be added to the September agenda every year for discussion and possible approval. After board discussion, the Village Clerk will add discussion of trick-or-treating hours to the agendas in September.

b. Water and Refuse

President Carlson shared that the Village engineer confirmed that the test well will be dug either November 16th or 17th.

c. Finance and Ordinances/Zoning

Attorney Gottschalk shared that the owner of the old school house, Ryan Wroble, has not responded to her about the agreement for the septic tank field that is on Village property. After Board discussion, Attorney Gottschalk asked that it be added to the December agenda for discussion and possible approval of action.

ADJOURNMENT

Trustee Moser made a Motion to Adjourn. Trustee Kapraun seconded the Motion. Motion passed on the unanimous voice vote of those present at 8:53 p.m.