

VILLAGE OF LEE
REGULAR BOARD MEETING MINUTES
Monday, May 8, 2023, 7:00 p.m.
Lee Fire Barn, 103 Lee Road, Lee, Illinois

1. CALL TO ORDER

President Carlson opened the meeting at 7:00 p.m.

Roll Call

V. President Josh Carlson – present
Trustee Martha May – present
Trustee Thomas Kapraun – present
Trustee Jesse Blackwood – present
Trustee Jean Michels – present
Trustee Dawn Kimpflin – present
Trustee Jessica Moser – present

Treasurer Katherine Felker – present
V. Clerk Dawn Woodbury - present

Others in Attendance:

V. Engineer Aaron Full
Mike Woodbury from Public Works Dept.

2. VISITORS/COMMUNICATION/PUBLIC COMMENT

Don Post advised that he is in the process of having his roof fixed from the bad storm we had. The unlicensed cars in town seem to be multiplying and there should be more repercussions. Resident in town grass seems over the 8 inch village ordinance compliance and needs to be given notice. Town needs a functional water system and the water main should be the issue. Is the water tower really needed? The new Trustees should have been sworn in at beginning of meeting.

Steve Carlock reflected on what Don Post had to say. Terri Voitik thanked the current village president and trustees for all of their past service. Terri asked if Josh can swear her in.

3. NEW BUSINESS

a. Reports of Village Employees/Officer

I. Aaron Full – Village Engineer

– Project Summary Report

IDOT approved our Motor Fuel submittal. Bid opening is scheduled for May 25th at 2:30 pm. Anyone is invited to attend. In regards to the water improvement project, we received one bid from a contractor out of Plano. Bid was in the amount of \$878,380. Our cost estimate submitted to the EPA was at \$350,000. We should have increased our estimate for the project. The electrical in the well house is in very poor condition and most of it will need to be replaced. The electrical work we did not anticipate. Also not included in our estimate was the process piping. Supply issues is a big issue along with finding bidders. We received 2 bids for the water project. One was from Pittsburgh Tank and Tower, their bid was just over \$1.4 million. The other bid came from Phoenix Fabricators, their bid was \$1.758 million. We had a construction estimate based on a quote from Pittsburgh Tank and Tower of \$800,000 back in 2021. Pittsburgh Tank and Tower said they think they can do the job cheaper if we install a new water tower vs. a relocation. The recommendation from the inspection of the water tower in Mendota, was to completely blast free all the paint, interior and exterior completely painted because of the existing condition, as it has been sitting empty for so long. Painting or repainting a water tower would cost around \$75,000 to \$100,000. We did receive 2 bids to blast and repaint the water tower. One was for \$567,000 and one was for \$375,000. If we go with the new water tower, we could save \$300,000- \$400,000 by not relocating the tank as we would not have to pay for the dissembling. Engineer Full suggested revising the plans to re-bid in the Fall and build a new water tank, which will save the village a significant amount of money. Engineer Full recommends to reject all bids for both projects and consider other financial options moving forward.

- ii. Michael Woodbury – Public Works
Mr. Woodbury shared that the flushing hydrant for in front of the church has come in. Our excavator is backed up on work, we do not know when it will be repaired. The striping in front of County Line Pub has been completed. Flushing hydrants will also be done soon after school gets out.
- iii. Dawn Woodbury – Village Clerk
- iv. Katherine Felker – Village Treasurer
Treasurer Felker stated that Northern Illinois Disposal charges will be increasing by 3%.

- b. Discussion and possible award or rejection of bid for Water Project.
Village President Carlson made a Motion to reject bid for Water Project. Trustee Kimpflin seconded the Motion. A Motion passed on the following roll call vote:
Blackwood, Kapraun, Michels, May, Moser and Kimpflin: yes

- 4. Swearing in of new Village President and Board Members
Terri Voitik sworn in by President *Josh Carlson
Margaret Foshe sworn in by Clerk Woodbury
Stacey M.-Schnupp sworn in by Clerk Woodbury
Jessica Galbreath sworn in by Clerk Woodbury
Dawn Kimpflin sworn in by Clerk Woodbury

- 5. Affirmative Vote for New Village Clerk and Swear In
Affirmative vote and appointment of Dawn Woodbury as Village clerk. Affirmative vote passed on following roll call:
Michels, Moser, Kimpflin, Galbreath, Schnupp, Foshe: yes

- 6. Committee Reports
 - a. Streets and Alleys/Public Safety
-Discuss possible release of closed meeting minutes in regards to the litigation and acquisition of the former Adria Packing Company
Meeting minutes cannot be released as there was a lot of financial and pertinent information that should not be made public.

- b. Water and Refuse
Trustee Kimpflin stated that the Village has clean up dates set for May 19-26th. Electronic disposal will also be Saturday, May 20th from 8-noon. Wrigley’s has agreed to take tires.

- c. Finance and Ordinances/Zoning
Trustee Moser understands that our town has had quite a bit of damage from the storm. Residents that still have cars that do not run will be receiving letters within the next couple weeks or the fines will start coming.

- 7. OLD BUSINESS
Discussion and possible action on outstanding property maintenance violation letters
Trustee Moser stated that a reminder should be sent out about the ordinance on length of grass.
 - a. Discussion on grant program assistance through Resource Bank (reminder item)
President Voitik asked about having Jerry Foster attend our July meeting. A reminder email will be sent to him.

8. REVIEW AND CORRECTION/APPROVAL OF MINUTES OF PRECEDING MEETING

- a. Approval of minutes from April 10, 2023 Regular Board Meeting
Trustee Moser made a Motion to Approve the Minutes from the April 10, 2023 Regular Board Meeting. Trustee Michels seconded the Motion. Motion passed on the following vote:
Moser, Kimpflin, Galbreath, Schnupp: yes Foshe: abstain

9. TREASURER'S REPORT

- a. Discussion and possible approval of Treasurer's Report
Trustee Kimpflin made a Motion to Approve Treasurer's Report. Trustee Galbreath seconded the Motion. Motion passed on the following roll call vote:
Moser, Kimpflin, Galbreath, Schnupp, Foshe: yes

10. APPROVAL OF BILLS

- a. Discussion and possible approval of bills payable
Treasurer Felker has a concern about a bill she is still receiving from Frontier and a tax bill for the well house property. We should not receive a bill as we are tax exempt.
Trustee Michels made a Motion to Approve the Bills Payable. Trustee Foshe seconded the Motion. Motion passed on the following roll call vote:
Moser, Kimpflin, Galbreath, Schnupp, Foshe: yes

11. NEW BUSINESS

- a. Appointment of new village attorney with affirmative vote
We are in the process of hiring a new attorney. President Voitik would like to appoint Russell Crow for our attorney, Village of Lee, IL. Affirmative vote:
Moser, Kimpflin, Galbreath, Schnupp, Foshe: yes
- b. Discussion on current ****Ipads**, social media, new email addresses for trustees and virus protection for all Ipads. Do we need IT help?
No one on the board has virus protection on their computers. There are free virus protection services we can use. Maybe ask Tom Herold for his recommendation. Treasurer Felker stated she can create village emails for all board members and president. The email would be: your last name, Village of Lee@gmail.com No one would have to use your personal emails anymore. President Voitik added she would like to make the Village of Lee website more interactive. President Voitik would like to add draft minutes to the website. This will be discussed and voted on another date.
- c. Appointment of Board Members to Committees
Streets and Alleys-Jean Michels and Margie Foshe
Water and Refuse-Dawn Kimpflin and Stacey M.-Schnupp
Ordinance and Finance-Jessica Moser and Jessica Galbreath
- d. Discussion on future water project
Trustee Schnupp had a question in regards to our loan that was taken out for the water project. Engineer Full stated loan is due in August. We can either extend the amount of time by 6 or 12 months to re-pay. Trustee Schnupp questioned Engineer Full what his anticipation was for a re-bid.
- e. Discussion on change of meeting date and pass vote to change from 2nd Monday of the month to 2nd Wednesday of the month. President Voitik stated Wednesday is a better meeting day for our new attorney along with the school district and fire department also has their meetings on Mondays. Trustee Galbreath made a motion to approve the new meeting date. Trustee Moser seconded the motion.
Moser, Kimpflin, Galbreath, Schnupp, Foshe: yes
- f. Discussion of possible sale of property at the former slaughter house
It was discussed that it would be a good idea to add a little street on the slaughter house property for the East side residents to use in case of a train accident/issue. The emergency vehicles would also be able to use this street.

12. ADJOURNMENT

Trustee Foshe made a Motion to Adjourn. Trustee Schnupp seconded the Motion. Motion passed on the unanimous voice vote of those present at 9:09 p.m.

*Amended from John

**Shall remain to be called I-pads as this is what was board referenced and shall remain stated.

-Amended by Village Clerk Dawn Woodbury 6/17/2023

Typed by Village Clerk Dawn Woodbury